From: Smith, Monica

To: Martin, John; Foster, Althea; Mason, Steve

Cc: Hayes, Scott; Webster, Susan; Williams, David (R7); Smalley, Bryant; Smith, Monica; Carroll, Craig

Subject: transition plans - examples? REOC can help Date: Friday, September 08, 2017 6:01:31 PM

During today's ops call, someone mentioned transition plans from other Hurricanes.

Steve and Althea – if you have a copy of the transition plans we used for the other responses, please share with all.

John – Scott and Susan are available to help tonight. Carl and Mary would like to see a draft tomorrow by 1pm if possible.

Scott and Susan – I will meet with Scott in the morning to review the initial draft so I can continue working on it with Dave during the morning prior to Susan's arrival. So we can be prepared to share it with Carl and Mary by 1.

Thanks - Monica

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